

TERMS OF REFERENCE

MOZAMBIQUE RECOVERY FACILITY STEERING COMMITTEE

1. Background

UNDP's vision of the recovery programme developed in the aftermaths of Cyclones Idai and Kenneth, arises from key considerations related to development, governance, and resilience. To realize this vision, UNDP established the Recovery Facility funded through a UNDP-led multi-partner Basket Fund as an agile tool to implement short-to-long term recovery activities that will contribute to addressing the root causes of vulnerability and build resilience to future disasters.

The Recovery Facility has three important pillars, each with the following expected outcomes:

- Pillar 1: Livelihoods restored for resilient and inclusive economic recovery of the affected communities.
- Pillar 2: Community and productive infrastructures in affected areas rehabilitated and reconstructed to Build Back Better standards through the active engagement of affected communities.
- Pillar 3: Cabinet of Reconstruction's capacity strengthened to develop policies and systems for leading and coordinating the post-cyclone recovery implementation.

The Mozambique Recovery Facility is implemented under the UNDP Direct Implementation Modality (DIM), meaning that the responsibility for the execution of the Recovery Facility is with UNDP. To ensure sound implementation of Recovery Facility activities, UNDP will assess the best approach for project implementation, according to the nature and expertise required for the activities. Before entering any contractual partnership, UNDP will undertake due diligence regarding risk and capacities assessment of selected partners under the UNDP Harmonized Approach to Cash Transfer (HACT) framework.

The Governance mechanism for the Recovery Facility is the Steering Committee, supported by the Project Management Unit (PMU) that serves as the technical Committee for the Recovery Facility.

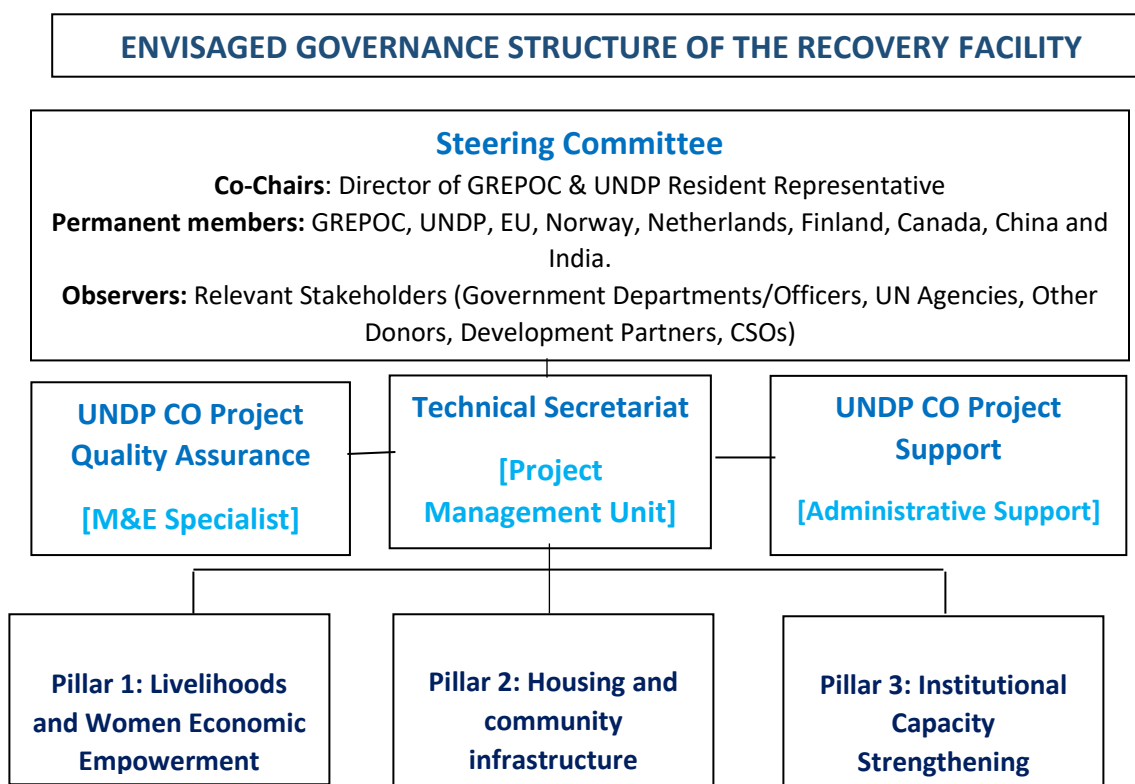
2. Goal

The Goal of the Mozambique Recovery Facility Steering Committee is to provide strategic direction and prioritize funding needs.

3. Objectives

- To make consensus-based decisions on the management and fund allocation.
- To approve the annual workplans and respective resource allocation.
- To make decisions on corrective measures towards the expected results.
- To oversee overall fund implementation and ensure that required resources are committed.
- To review and authorize any significant change in the approved Annual Work Plan and Budget due to unexpected events or further assessments for optimized use of resources and value for money towards the achievement of intended results.
- To review and approve recommendations made by the Technical Committee (Project Management Unit) and relevant stakeholders.

4. Governance Structure



5. Procedures

5.1 Members/Participation (see attached contact list)

- **Chair:** Government’s Reconstruction Cabinet (GREPOC) and UNDP
- **Permanent members:** The European Union, Norway, Netherlands, Finland, Canada, China, and India. Other contributing members will be added as they join.

- **Observers:** Government institutions, UN Agencies, donors, development partners and a representative from CSOs where appropriate.

5.2 Decision-making

Decisions will be taken on a consensual basis. Chairs and permanent members will retain the overall authority to make decisions. Some decisions may be taken by majority vote. Observers will participate in discussions but will not hold voting rights.

5.3 Technical Committee/Secretariat

Given the mandate of the programme, size of resources and the imperative of fast-tracking implementation, UNDP established a dedicated Programme Management Unit (PMU) to manage the programme. The core Project Management Unit (PMU) will be initially based in Beira covering the provinces of Sofala and Cabo Delgado and will be supported by the Country Office in Maputo as needed. As development activities roll out in Cabo Delgado, the field capacity in the province will also be strengthened with the establishment of a fully operational field office in Pemba.

The Project Management Unit (PMU) within UNDP country office will serve as Technical Committee, which will be fully accountable to the Steering Committee for the day-to-day running of operations of the Facility and tracking of results. The PMU will be supported by the existing Project Quality Assurance and Project Support (Operations) capacities within the UNDP Country Office. The Technical Secretariat will work in cooperation with multiple stakeholders and response teams across the various pillars.

In its capacity as the Steering Committee Secretariat, the PMU will issue invitations, circulate the preparatory documentation, prepare, and circulate the minutes of the meetings and make recommendations on the implementation of the programme, as relevant, for review and approval by the Steering Committee. The PMU will also organize joint monitoring visits when required.

5.4 Meetings

The Steering Committee will convene meetings at least once every year and extraordinary meetings as deemed necessary. The Steering Committee meetings will also engage Permanent Members, and Observers.

The location of a given meeting will be determined by the Steering Committee Secretariat (PMU) and will follow UNDP procedures for a cost-efficient choice of the venue.